

**Board of Examiners of Electrical Contractors
Fire Alarm, Burglar Alarm and Locksmith
Advisory Committee**
<http://www.njconsumeraffairs.gov/fbl/>
**Public Session Minutes
June 16, 2015**

1. Call to Order

The meeting of June 16, 2015 was called to order at 10:00 a.m. by *Charles Okun, Chairman* of the Advisory Committee. All requirements of the Open Public Meetings Act have been complied with in accordance N.J.S.A 10:4-6. Notice of the Advisory Committee meeting was mailed to the Newark Star Ledger, Courier Post and the Trenton Times. The notice was also sent to the Secretary of State, Lieutenant Governor, Kim Guadagno, Trenton, New Jersey.

The Advisory Committee saluted the flag.

Roll Call

The following members were present:

Keith Eaves, Vice Chairman
Charles Okun, Chairman
Jon D. Sprague
William Fury

Also present were:

Joseph Donofrio, Deputy Attorney General, Division of Law
Rachel Glasgow, Regulatory Analyst
Francine C. Widrich, Interim, Executive Director
Steven Mattia, Governor Representative
Alba R. Jaramillo, Administrative Staff

The following members were absent:

Matthew Horner, Lieutenant
William Hartung, Sargent
Steven Crawford, Chief
Walter Wargacki, Jr.
Robert Shoremount
Brian Kubiel
David Rible

Also absent:

Joseph Cantalupo, Liaison, Board of Examiners of Electrical Contractors

The Advisory Committee, lacking a quorum, will make recommendations to be considered by a quorum of the Advisory Committee at a future meeting.

2. **Announcements**

There were no announcements made at this Public Session.

3. **Chairman’s Report:**

There was not a report at this Public Session

4. **Executive Director’s Report:**

Francine C. Widrich, Acting Executive Director, recommended to the Advisory Committee that a letter be sent on behalf of trade Team #6 to Home Improvement Contractors (HIC), regulated by the Office of Consumer Protection, concerning performing Heating, Ventilating, Air Conditioning and Refrigeration (HVACR) work with a license. DAG Donofrio, suggested, as well, to send a single letter to Telecommunication wiring exemption card holders. Letters will be drafted for the Advisory Committee’s review at its next available meeting.

5. **Approval of Public Session Minutes - April 21, 2015**

A motion made by Mr. Sprague and seconded by Mr. Eaves to recommend to the Advisory Committee to approve the April 21, 2015, Public Session Minutes as amended. Motion carried unanimously.

6. **Proposed New Rules: N.J.A.C. 13:31A-2.4 and 3.9 - April 6, 2015 at 47 N.J.R. 688
Credit Towards Licensure for Education, Training, and Experience Received While Serving as a Member of the Armed Forces.**

Rachel Glasgow, Regulatory Analyst attended the Advisory Committee meeting seeking approval for adoption of the new rules N.J.A.C. 13:31A-2.4 and 3.9 published in the New Jersey Register on April 6, 2015, ending on June 5, 2015 with no comments received.

A motion made by Mr. Sprague and seconded by Mr. Eaves to recommend to the Advisory Committee that Rule N.J.A.C. 13:31A-2.4 and 3.9 be adopted. Motion carried unanimously.

7. **Continuing Education**

Review of Sponsorship Applications for Continuing Education Courses.

A. **ZK Access**

Review of a request for approval of the following new Continuing Education course offering, and four instructors:

<u>Title of Course/Seminar</u>	<u>Hours</u>
• <i>Advanced Biometric Access Control - (Electronic Security</i>	3

Instructors

- *Lawrence J. Reed*
- *Manish Dalal*
- *Cory Harrell*
- *Delmar M. Dossantos*

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Eaves and seconded by Mr. Sprague to recommend to the Advisory Committee approval of the Continuing Education course offerings as noted above, as well as, to recommend approval of the instructors. Motion carried unanimously.

B. Assa Abloy - FBLSP-89

Review of a request for approval of the following three Continuing Education course offerings and two instructors.

<u>Title of Course/Seminar</u>	<u>Hours</u>
• <i>Common Code Laws & Common Sense of - (Law/Codes) Fire Rated Openings</i>	2
• <i>Maglocks The Good the Bad & the Ugly - (Electronic Security)</i>	2
• <i>What's On The Outside That Counts</i>	2

Instructors

- *Russell Anderson*
- *Rodger Schmidt*

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Eaves and seconded by Mr. Sprague to recommend to the Advisory Committee approval of the Continuing Education course offerings as noted above, as well as, to recommend approval of the instructors. Motion carried unanimously.

C. Digital Sec. Controls/Tyco Security Products - FBLSP046

Review of a request for approval of the following three Continuing Education course offerings and two instructors.

<u>Title of Course/Seminar</u>	<u>Hours</u>
• <i>Neo Technical Training - (Technical Burglar)</i>	3
• <i>Qolsys Technical Training - (Technical Burglar)</i>	3
• <i>Qolsys Sales Training - (Business)</i>	2

Instructors

- *Fred Mawson*
- *Keith Lyons*

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Eaves and seconded by Mr. Sprague to recommend to the Advisory Committee approval of the Continuing Education course offerings as noted above, as well as, to recommend approval of the instructors. Motion carried unanimously.

D. Napco Security Technologies - FBLSP-009

Review of a request for approval of the following five Continuing Education course offerings and five instructors.

<u>Title of Course/Seminar</u>	<u>Hours</u>
• NAPCO IP 101 - (Electronic Security)	4.5
• GEMC-Integrated System - (Electronic Security)	4.5
• GEMC (QL) Programming & Operation - (Electronic Security)	4.5
• Starlink - (Electronic Security)	2.0
• Intro to I-Bridge & I-Messenger - (Electronic Security)	2.0

Instructors

- Ziad Ghossaini
- Duane Warehime
- Lisa Vanderlaan
- Brandt Phillips
- Dave Sheffey

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Eaves and seconded by Mr. Sprague to recommend to the Advisory Committee approval of the Continuing Education course offerings as noted above, as well as, to recommend approval of the instructors. Motion carried unanimously.

E. Instructors Resumes

Review of a request for approval of the following instructors:

Instructors

- Wes Stuckey (previously tentatively approved)
- Jonathan Scott
- Daniel Lajoie

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Eaves and seconded by Mr. Sprague to recommend to the Advisory Committee approval of the three instructors as noted above. Motion carried unanimously.

8. Advisory Committee Review

Inquiry concerning In Duct Smoke Detectors

Review and discussion of an inquiry by Dan Danko, DanMor Mechanical, Inc., concerning installation of In Duct Smoke Detector forwarded by the Board of Heating, Ventilating, Air Conditioning and Refrigeration (HVACR) Contractors to the Advisory Committee. Mr. Danko questions whether a HVACR Contractor would be allowed to wire and install In Duct Smoke Detectors with remote stations as they are replacing units that are rated for 2000 cfm or higher to bring the project up to code. Therefore, Mr. Danko believes that Licensed HVACR Contractors are qualified to do this type of work, which so far is being done by a licensed electrician or licensed fire alarm company.

A motion was made by Mr. Eaves and seconded by Mr. Fury to advise Mr. Danko that if installation of In Duct Smoke Detector is used for Duct Management, there is no need to subcontract a licensed electrician installer or licensed fire alarm installer. However, if the In Duct Smoke Detectors are installed to a panel a licensed fire alarm installer is required. Motion carried unanimously.

A motion was made by Mr. Sprague and seconded by Mr. Fury to close the Public Session of the meeting at 10:45 a.m. and adjourn into Executive Session in order to discuss consumer complaints and potential disciplinary actions. Motion carried unanimously.

The meeting returned to the Public Session at 12:20 p.m.

9. Administrative Actions

A. Returned Undeliverable Provisional Orders of Discipline

Re: Thomas T. Mertz - (Lic. #34BA00182500) t/a Maximum Security Alarm, and Andrew Higgins (Business Owner)

The Advisory Committee's staff advised that the Provisional Orders of Discipline issued to the individuals as noted above at their addresses of record came back undeliverable. Both Thomas T. Mertz, and Andrew Higgins failed to provide the Advisory Committee information requested at an Investigative Inquiry held on October 14, 2013, concerning a burglary that took place at a consumer's home while two technicians were installing a burglar alarm system. The Provisional Order of Discipline includes a reprimand, suspension of license and a \$5,000.00 monetary penalty for failure to cooperate.

A motion made by Mr. Sprague and seconded by Mr. Eaves to recommend to the Advisory Committee that The Provisional Orders of Discipline issued to Thomas T. Mertz, and Andrew Higgins be finalized. Motion carried unanimously.

10. Application Review

The following applicants were provisionally recommended for approval to take the examination for licensure:

Burglar/Fire Alarm License

*Daniel Goebel
Michael Murphy
Aaron Moore
Jackie Erani
Jenkelowitz Yitzchok
Daniel Kane
Ben Klein
Albert Concepcion
Kyle Matta*

Burglar Alarm License

*Brian Gochenour
Scott Schaeter
George Geler*

A motion by Mr. Sprague and seconded by Mr. Fury to close the Public Session of the meeting at 1:05 p.m. and adjourn into Executive Session in order to conclude discussing consumer complaints and potential disciplinary actions. Motion carried unanimously.

The meeting returned to the Public Session at 1:10 p.m.

The following licensees were provisionally recommended fo approval for the following Business Permit:

Burglar & Fire Alarm (BF)

*ACT Security Services, LLC
American Protective Systems, LLC
DirectSat USA, LLC
Integrated Security Systems, Inc.
Security Matters*

Burglar Alarm (BX)

*Automating Concepts, LLC dba DVS Technologies
Protective Security Solutions, Inc.*

Locksmith (LX)

Corbertt Lock & Security, LLC

A motion made by Mr. Fury and seconded by Sprague recommend to the Advisory Committee approval of the applications for examination and business permit as noted above. Motion carried unanimously.

11. *Adjournment*

A motion made by Mr. Sprague and seconded by Mr. Fury to adjourn the meeting at 1:45 p.m. Motion carried unanimously.